

APPLICANT DETAILS							
Full Name				Date of Birth			
Address							
Employer name							
	Qualification code and title	Max. number of units of competency	Funded – Base Price	Funded – Regional	Funded – Remote	Out of pocket	
	<i>BSB41415 Certificate IV in Work Health and Safety</i>	<i>10</i>	<i>\$2700</i>	<i>\$3375</i>	<i>\$4050</i>	<i>\$300</i>	
1. Please answer the questions below by ticking Yes or No							
I understand that this program commences on 1 October 2019 and concludes on 30 September 2021; training commenced must be completed by 30 September 2021						<input type="checkbox"/>	<input type="checkbox"/>
I am aware of a fee to participate in this program, to be paid prior to commencement						<input type="checkbox"/>	<input type="checkbox"/>
I understand that I must attend classes and progress through this qualification by the deadline. Failure to do this will result in the withdrawal of funding						<input type="checkbox"/>	<input type="checkbox"/>
I understand that Construction Skills Queensland (CSQ) subsidised funding is available for the successful completion of the course. I will be liable for payment of the full course fees if I choose to withdraw from the course.						<input type="checkbox"/>	<input type="checkbox"/>
I understand by signing this application form, I am providing my written consent to enable CSQ to contact me for the purposes of a review, conducting destination surveys and/or for the purposes of advising of CSQ products and services (whether current or future)						<input type="checkbox"/>	<input type="checkbox"/>
I have indicated on page 3 where my job fits into the building and construction industry definitions, as required to be an eligible worker						<input type="checkbox"/>	<input type="checkbox"/>
I have received relevant qualification information including units of competency required to be completed						<input type="checkbox"/>	<input type="checkbox"/>

<p>2. I am an eligible participant, meeting 1 of the following categories:</p> <p><i>The evidence provided must verify the following information: Name of employer, Job title of employee, length of service with the employer, details of duties undertaken in the Building and Construction Industry</i></p>		
<div style="background-color: #f2f2f2; padding: 5px;"> <input type="checkbox"/> Existing Worker (including clerical, administration and professional staff) A current employee in the Building and Construction industry, employed for 1 month or more with their employer </div> <div style="padding: 5px;"> <p>Evidence required: (1 of the following)</p> <p><input type="checkbox"/> Employer letter outlining employment details</p> <p><input type="checkbox"/> Pay slip from the past month</p> <p><input type="checkbox"/> Current QLeave membership statement</p> <p><input type="checkbox"/> Statutory Declaration outlining employment details</p> </div>	<div style="background-color: #f2f2f2; padding: 5px;"> <input type="checkbox"/> Self-employed Self-employed in the Building and Construction industry (must be Owner-Employer) </div> <div style="padding: 5px;"> <p>Evidence required:</p> <p><input type="checkbox"/> Owner-Employer letter outlining employment details</p> <p>AND</p> <p><input type="checkbox"/> A copy of your last invoice detailing work undertaken for a client</p> </div>	<div style="background-color: #f2f2f2; padding: 5px;"> <input type="checkbox"/> Unemployed eligible worker Unemployed for a period not greater than 4 years from the Building and Construction industry </div> <div style="padding: 5px;"> <p>Evidence required:</p> <p><input type="checkbox"/> Separation certificate</p> <p>OR</p> <p><input type="checkbox"/> Statutory Declaration</p> </div>
<p>3. I am an Australian or New Zealand citizen, a permanent resident of Australia or refugee and humanitarian visa holder</p> <p>Colour copy required of 1 of the following:</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Full Birth Certificate (Australian or New Zealand only) or Birth Certificate Extract <input type="checkbox"/> Green Medicare card </div> <div style="width: 45%;"> <input type="checkbox"/> Passport (Australian or New Zealand only) <input type="checkbox"/> Refugee and humanitarian visa </div> </div>		
<p>4. I am a permanent resident of Queensland</p> <p>Colour copy required of 1 of the following:</p> <p><input type="checkbox"/> Queensland Driver Licence showing current address (front and back)</p> <p><input type="checkbox"/> Formal documentation stating your full name and current Queensland residential address (e.g. telephone/bank statement, statement from a real estate)</p>		
<p>5. <input type="checkbox"/> I do not fall under one of the following categories:</p> <ul style="list-style-type: none"> • An Employee of any Authority (excluding employees of an Indigenous Council that is a principal Contractor) • Eligible under the Apprentice Advance Plus Program, as: <ul style="list-style-type: none"> ▪ a current active apprentice or trainee in Queensland as defined in the Act undertaking a Recognised Apprenticeship or Traineeship; or ▪ an existing worker or unemployed eligible worker in the first year out of their Recognised Apprenticeship or Traineeship who must commence training within 365 days of the completion date in DELTA; or ▪ a cancelled apprentice or trainee who was undertaking a Recognised Apprenticeship or Traineeship that has been cancelled and are currently accessing State Government funding to complete their institution-based training. • Currently enrolled and participating in a Queensland secondary school program • A contracted trainer or assessor or existing worker of a Registered Training Organisation (RTO) • Previously funded under this Program in the same Contract Term (1 October 2019 to 30 September 2021) • Funded by an Authority or such other source for delivery of the same Training under this Program 		

To be eligible for CSQ funding, your job must be able to fit into one of the following definitions. Please indicate which one(s) is suited to you:-

- (1) The **building and construction industry** is the industry of **constructing, deconstructing, reconstructing, renovating, altering, demolishing, relocating, maintaining or repairing** any of the following –
- ☐ (a) buildings;
 - ☐ (b) spa pools and swimming pools;
 - ☐ (c) roads, railways, airfields or other works for the passage of anything;
 - ☐ (d) breakwaters, docks, jetties, piers or wharves;
 - ☐ (e) works for solid waste disposal;
 - ☐ (f) works for subdividing or developing land;
 - ☐ (g) works for the improvement or alteration of a harbour, river or watercourse for navigation purposes;
 - ☐ (h) works for the storage or supply of water or for flood mitigation;
 - ☐ (i) works for the irrigation of land;
 - ☐ (j) works for the conveyance, treatment or disposal of sewage or of the effluent from any premises;
 - ☐ (k) works for extracting, refining, processing or treating materials or for producing or extracting products and by-products from materials;
 - ☐ (l) works for conveying products, by-products or materials;
 - ☐ (m) works for the drainage of land;
 - ☐ (n) works for the storage of liquids, other than water, or gases;
 - ☐ (o) works for the generation, supply or transmission of electric power;
 - ☐ (p) works for telecommunication or for the transmission of radio or television;
 - ☐ (q) bridges, viaducts, aqueducts or tunnels;
 - ☐ (r) chimney stacks, cooling towers, drilling rigs, gas holders or silos;
 - ☐ (s) pipe lines;
 - ☐ (t) navigational lights, beacons or markers;
 - ☐ (u) pile driving works;
 - ☐ (v) sporting or recreational facilities;
 - ☐ (w) earthworks, other than for farming;
 - ☐ (x) fences, other than fences on farms;
 - ☐ (y) structures, fixtures or other works not included in paragraphs (a) to (x), but not including earthworks for farming or fences on farms.
- (2) The **building and construction industry** also includes land clearing and site preparation, other than for farming.
- (3) The **building and construction industry** also includes the industry of, whether on or off site –
- ☐ (a) constructing a thing, other than ordinary stock for sale, in accordance with working drawings; or
 - ☐ (b) deconstructing, reconstructing, renovating, altering, demolishing, relocating, maintaining or repairing a thing, other than ordinary stock for sale, constructed in accordance with working drawings.
 - ☐ Performing work in the building and construction industry in a managerial, clerical, professional or ancillary capacity (eligible for this program only)

Please note: The following is NOT covered by CSQ funding

- (4) The **building and construction industry** does not include the industry of performing **maintenance or repairs of a minor nature** to anything mentioned in subsection (1) or (3) for a person not substantially engaged in activity mentioned in subsection (1), (2) or (3)
- Examples of occupations and industries which are **not** considered part of the building and construction industry are Wholesale or retail suppliers of construction materials or other related products, including but not limited to:
- Timber
 - Landscape materials
 - Cement
 - Tiles
 - Electrical goods
 - Manufacturers or fabricators
 - Repairing buckets
 - fabrication of steel railings
 - fabrication of house frames
 - Transport and delivery providers

SIGNATURE:			
Applicant signature		Date	

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PACKAGING RULES

Requirements for completion of the qualification

The following provides the packaging rules for this qualification, followed by the list of relevant units of competency.

Successful completion of ten (10) units of competency made up of:

- five (5) core units, and
- five (5) elective units of which:
 - three (3) units must be from group A
 - two (2) units may be from Group A, Group B or any currently endorsed Training Package or accredited course at the same qualification level
 - if not listed below, 1 elective unit may be selected from a Certificate III or Diploma from any currently endorsed Training Package or accredited course

CORE UNITS

Unit Code	Unit Title	Nominal Hrs
BSBWHS402	Assist with compliance with WHS laws	40
BSBWHS403	Contribute to implementing and maintaining WHS consultation and participation processes	40
BSBWHS404	Contribute to WHS hazard identification, risk assessment and risk control	60
BSBWHS405	Contribute to implementing and maintaining WHS management systems	50
BSBWHS406	Assist with responding to incidents	40

GROUP A UNITS

Unit Code	Unit Name	Nominal Hrs
BSBWHS407	Assist with claims management, rehabilitation and return-to-work programs	50
BSBWHS408	Assist with effective WHS management of contractors	30
BSBWHS409	Assist with workplace monitoring processes	60

GROUP B UNITS

Unit Code	Unit Name	Nominal Hrs
BSBINN301	Promote innovation in a team environment	40
BSBMGT401	Show leadership in the workplace	50